

## RESOLUTION NO. 2021-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA ANA TO AMEND THE CURRENT FISCAL YEAR 2021-2022 ANNUAL BUDGET TO ADD LIMITED-TERM FULL-TIME POSITIONS IN THE CITY MANAGER'S OFFICE, COMMUNITY DEVELOPMENT AGENCY, FINANCE AND MANAGEMENT SERVICES AGENCY, HUMAN RESOURCES DEPARTMENT, PLANNING AND BUILDING AGENCY, AND PUBLIC WORKS AGENCY FOR THE IMPLEMENTATION OF AMERICAN RESCUE PLAN ACT PROJECTS

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SANTA ANA AS FOLLOWS:

Section 1: The City Council hereby finds, determines and declares as follows:

- A. On June 15, 2021, the City Council passed and adopted Ordinance No. NS-3005, establishing the City's Budget for Fiscal Year 2021-2022 and authorizing position allocations for Fiscal Year 2021-2022. The Ordinance also sets forth the requirement that alterations in the allocation of authorized positions be reviewed and approved by the City Council.
- B. The City Manager of the City Manager's Office requests to amend its Fiscal Year 2021-2022 budget to add one (1) limited-term full-time Management Aide for the implementation of the American Rescue Plan Act projects.
- C. The Executive Director of the Finance and Management Services Agency requests to amend its Fiscal Year 2021-2022 budget to add one (1) limited-term full-time Accountant II, one (1) limited-term full-time Buyer, and one (1) limited-term full-time Purchasing Specialist for the implementation of the American Rescue Plan Act projects.
- D. The Executive Director of the Community Development Agency requests to amend its Fiscal Year 2021-2022 budget to add one (1) limited-term full-time Housing Programs Analyst, one (1) limited-term full-time Community Development Analyst, two (2) limited-term full-time Economic Development Specialist I, one (1) limited-term full-time Management Aide, one (1) limited-term full-time Accounting Assistant, one (1) limited-term full-time Senior Accounting Assistant, one (1) limited-term full-time Management Analyst, and two (2) limited-term full-time Workforce Specialist II for the implementation of the American Rescue Plan Act Projects.

- E. The Executive Director of the Human Resource Department requests to amend its Fiscal Year 2021-2022 budget to add one (1) limited-term full-time Human Resources Analyst for the implementation of the American Rescue Plan Act projects.
- F. The Executive Director of the Planning and Building Agency requests to amend its Fiscal Year 2021-2022 budget to add one (1) limited-term Assistant Plan Check Engineer, one (1) limited-term full-time Permit Services Technician, one (1) limited-term full-time Assistant Planner I, and one (1) limited-term full-time Management Analyst for the implementation of the American Rescue Plan Act projects.
- G. The Executive Director of the Public Works Agency requests to amend its Fiscal Year 2021-2022 budget to add two (2) limited-term full-time Maintenance Worker II for the implementation of the American Rescue Plan Act projects.
- H. It is now desired to amend the Fiscal Year 2021-2022, as amended, in order to effect this change, as shown below.

Section 2: The City's Annual budget for Fiscal Year 2021-2022, as amended, is hereby further amended by:

A. Adding the following position in the City Manager's Office, at the monthly six-step range as indicated:

<u>Classification Title</u>	<u>6-Step Salary Rate Range Effective 10/05/2021</u>	
	<u>Number of Positions Added</u>	<u>Monthly Salary Minimum-Maximum</u>
Management Aide	1	\$5,759 - \$7,351

B. Adding the following positions in the Finance and Management Services Agency, at the monthly seven-step range as indicated:

<u>Classification Title</u>	<u>7-Step Salary Rate Range Effective 10/05/2021</u>	
	<u>Number of Positions Added</u>	<u>Monthly Salary Minimum-Maximum</u>
Purchasing Specialist	1	\$4,317- \$5,790
Accountant II	1	\$6,384 - \$8,557
Buyer	1	\$5,905 - \$7,913

C. Adding the following positions in the Community Development Agency, at the monthly seven-step range as indicated:

<u>7-Step Salary Rate Range Effective 10/05/2021</u>		
<u>Classification Title</u>	<u>Number of Positions Added</u>	<u>Monthly Salary Minimum-Maximum</u>
Housing Programs Analyst	1	\$7,005 - \$9,388
Community Development Analyst	1	\$6,230 - \$8,349
Economic Development Specialist I	2	\$6,415 - \$8,599
Accounting Assistant	1	\$4,317 - \$5,790
Senior Accounting Assistant	1	\$4,648 - \$6,230
Workforce Specialist II	2	\$4,764 - \$6,384

D. Adding the following positions in the Community Development Agency, at the monthly six-step range as indicated:

<u>6-Step Salary Rate Range Effective 10/05/2021</u>		
<u>Classification Title</u>	<u>Number of Positions Added</u>	<u>Monthly Salary Minimum-Maximum</u>
Management Aide	1	\$5,759 - \$7,351
Management Analyst	1	\$6,538 - \$8,346

E. Adding the following position in the Human Resources Department, at the monthly six-step range as indicated:

<u>6-Step Salary Rate Range Effective 10/05/2021</u>		
<u>Classification Title</u>	<u>Number of Positions Added</u>	<u>Monthly Salary Minimum-Maximum</u>
Human Resources Analyst	1	\$6,380 - \$8,142

F. Adding the following positions in the Planning and Building Agency, at the monthly seven-step range as indicated:

<u>7-Step Salary Rate Range Effective 10/05/2021</u>		
<u>Classification Title</u>	<u>Number of Positions Added</u>	<u>Monthly Salary Minimum-Maximum</u>
Assistant Plan Check Engineer	1	\$8,269 - \$11,086

Permit Services Technician	1	\$5,515 - \$7,391
Assistant Planner I	1	\$5,790 - \$7,761

G. Adding the following position in the Planning and Building Agency, at the monthly six-step range as indicated:

<u>6-Step Salary Rate Range Effective 10/05/2021</u>		
<u>Classification Title</u>	<u>Number of Positions Added</u>	<u>Monthly Salary</u> <u>Minimum-Maximum</u>
Management Analyst	1	\$6,538 - \$8,346

H. Adding the following positions in the Public Works Agency, at the monthly seven-step range as indicated:

<u>7-Step Salary Rate Range Effective 10/05/2021</u>		
<u>Classification Title</u>	<u>Number of Positions Added</u>	<u>Monthly Salary</u> <u>Minimum-Maximum</u>
Maintenance Worker II	2	\$4,296 - \$5,762

Section 3: All salary rate range classifications are set forth in the City's "Salary Schedule" as periodically updated.

Section 4: That except as amended by this Resolution, all other provisions of the Annual Budget for Fiscal Years 2021-2022, as amended, shall remain in full force and effect.

Section 5: This Resolution is operative from and after the date upon which it is adopted.

ADOPTED this 5th day of October, 2021.

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Vicente Sarmiento  
Mayor

APPROVED AS TO FORM:

Sonia R. Carvalho

City Attorney

By: Laura A. Rossini

Laura A. Rossini

Chief Assistant City Attorney

AYES: Councilmembers \_\_\_\_\_

NOES: Councilmembers \_\_\_\_\_

ABSTAIN: Councilmembers \_\_\_\_\_

NOT PRESENT: Councilmembers \_\_\_\_\_

CERTIFICATE OF ATTESTATION AND ORIGINALITY

I, Daisy Gomez, Clerk of the Council, do hereby attest to and certify the attached Resolution No. 2021-\_\_\_ to be the original Resolution adopted by the City Council of the City of Santa Ana on October 5, 2021

Date: \_\_\_\_\_

\_\_\_\_\_  
Clerk of the Council  
City of Santa Ana